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|-------------|--|----|--|
| 二级学院        |  |    |  |
| 专业名称(含专业方向) |  |    |  |
| 制定方案负责人     |  | 日期 |  |
| 二级学院负责人(审校) |  | 日期 |  |
| 教务处教学干事     |  | 日期 |  |
| 教务处长        |  | 日期 |  |
| 教学副院长       |  | 日期 |  |

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|---|---------------------|---|---|---|---|---|---|---|------------------|---|---|---|---|---|---|---|---|---|
|   | A                   | B | C | D | E | F | G | H | I                | J | K | L | M | N | O | P | Q | R |
| 1 |                     |   |   |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |   |
| 2 | 专业名称：财务管理           |   |   |   |   |   |   |   | 培养目标：高素质技术技能型人才  |   |   |   |   |   |   |   |   |   |
| 3 | 学 制：三年              |   |   |   |   |   |   |   | 招生对象：高中毕业生及同等学历者 |   |   |   |   |   |   |   |   |   |
| 5 | <b>表一 教学活动时间分配表</b> |   |   |   |   |   |   |   |                  |   |   |   |   |   |   |   |   |   |

| 假期 | 总计 | 环节 | 理论实<br>训数 | 入学<br>教育 | 课程<br>设计 | 课程<br>学 | 专业<br>技能<br>学 | 社会<br>实 | 考<br>证 | 毕业<br>设计 | 毕业<br>学 | 顶<br>岗<br>学 | 毕业<br>学 | 毕业<br>学 | 机<br>动 | 复<br>习 | 总<br>周 |
|----|----|----|-----------|----------|----------|---------|---------------|---------|--------|----------|---------|-------------|---------|---------|--------|--------|--------|
| 1  | 1  |    |           |          |          |         |               | 1       | 21     | 5        | 26      | 8           |         | 1       |        | 16     | 2      |
|    | 1  |    |           |          |          |         |               | 1       | 19     | 8        | 27      | 9           |         | 2       |        | 17     |        |
|    | 2  |    |           |          |          |         |               | 1       | 18     | 6        | 24      | 1           |         | 3       |        | 15     |        |
|    | 2  |    |           |          |          |         |               | 1       | 19     | 8        | 27      | 2           |         | 4       |        | 16     |        |
| 1  | 7  |    |           |          |          |         | 3             | 1       | 18     | 6        | 24      | 3           |         | 5       |        | 6      |        |
|    |    |    | 1         | 10       | 6        |         |               | 17      | 17     |          |         | 2           |         | 6       |        | 0      |        |
| 2  | 6  | 7  | 1         | 0        | 10       | 6       | 3             | 5       | 112    | 33       | 145     | 14          | 合 计     |         | 70     | 2      |        |

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|------------|--|--|--|--|--|--|--|--|--|--|--|----|-----------------|--|--|--|--|--|
|            |  |  |  |  |  |  |  |  |  |  |  | 15 | 备注：             |  |  |  |  |  |
| 安排毕业生就业活动。 |  |  |  |  |  |  |  |  |  |  |  | 16 | 1. 第五学期机动周由学院统一 |  |  |  |  |  |
| 机动周完成。     |  |  |  |  |  |  |  |  |  |  |  | 17 | 2. 毕业设计指导利用第5学期 |  |  |  |  |  |
|            |  |  |  |  |  |  |  |  |  |  |  | 18 |                 |  |  |  |  |  |
|            |  |  |  |  |  |  |  |  |  |  |  | 19 |                 |  |  |  |  |  |
|            |  |  |  |  |  |  |  |  |  |  |  | 20 |                 |  |  |  |  |  |
|            |  |  |  |  |  |  |  |  |  |  |  | 21 |                 |  |  |  |  |  |
|            |  |  |  |  |  |  |  |  |  |  |  | 22 |                 |  |  |  |  |  |
|            |  |  |  |  |  |  |  |  |  |  |  | 23 |                 |  |  |  |  |  |
|            |  |  |  |  |  |  |  |  |  |  |  | 24 |                 |  |  |  |  |  |
|            |  |  |  |  |  |  |  |  |  |  |  | 25 |                 |  |  |  |  |  |
|            |  |  |  |  |  |  |  |  |  |  |  | 26 |                 |  |  |  |  |  |

|    | A  | B       | C               | D        | E       | F    | G    | H               | I      | J   | K  | L   | M  | N    | O  | P  | Q    |     |  |
|----|--|---------|-----------------|----------|---------|------|------|-----------------|--------|-----|----|-----|----|------|----|----|------|-----|--|
| 1  | <b>表二 职业素养及拓展模块教学进程表</b>                                       |         |                 |          |         |      |      |                 |        |     |    |     |    |      |    |    |      |     |  |
| 2  | 课程类别   | 课程编号    | 课程名称            | 课程代码     | 课程学分    | 课程学时 |      | 年级/学期/理论课周数/周课时 |        |     |    |     |    | 考核方式 |    | 备注 |      |     |  |
| 3  |  |         |                 |          |         | 总学时  | 其中   | 一学年             |        | 二学年 |    | 三学年 |    | 考试   | 考查 |    |      |     |  |
| 4  |  |         |                 |          |         |      |      | 理论学时            | 实验实训学时 | 1   | 2  | 3   | 4  |      |    |    | 5    | 6   |  |
| 5  |  |         |                 |          |         |      |      |                 |        | 16  | 17 | 15  | 16 |      |    |    | 6    |     |  |
| 7  | 1  | 入学教育与军训 | 0801001         | 2        | 56      |      | 56   | 2周              |        |     |    |     |    |      |    |    |      | 15天 |  |
| 8  | 2  | 思政基础    | 0601025         | 3        | 48      | 48   |      |                 | 4*12   |     |    |     |    |      |    |    |      | 2   |  |
| 9  | 3  | 思政概论    | 0601024         | 3        | 48      | 48   |      |                 | 4*12   |     |    |     |    |      |    |    | 1    |     |  |
| 10 | 4  | 形势与政策   | 0601028         | 1        | 16      | 16   |      |                 | 4*2    | 4*2 |    |     |    |      |    |    |      | 2   |  |
| 11 | 5  | 思政实践    | 0601065-0601066 | 1        | 16      |      | 16   |                 |        |     |    |     |    |      |    |    |      | 2 ① |  |
| 12 | 6  | 大学体育    | 0603001-0603004 | 8        | 144     | 20   | 124  | 2               | 2      | 2   | 2  |     |    |      |    |    | 1.4  | ②   |  |
| 13 | 14   | 职业素养课程  | 8               | 大学语文     | 0201037 | 3    | 48   | 48              |        |     |    |     |    |      |    |    |      |     |  |
| 14 | 15   | 9       | 应用文写作           | 0201039  | 1       | 16   | 16   |                 |        |     |    |     |    |      |    | 1  |      |     |  |
| 15 | 16   | 10      | 经济数学            | 0602001  | 4       | 64   | 64   |                 |        |     | 4  |     |    |      |    |    |      | 1   |  |
| 16 | 17   | 11      | 0401001         | 3        | 40      | 20   | 20   | 4*10            |        |     |    |     |    |      |    |    |      |     |  |
| 17 | 18   | 12      | 0601039         | 2        | 32      | 32   |      |                 |        |     |    |     |    | 2    |    |    |      |     |  |
| 18 | 19   | 13      | 0601030         | 1        | 16      | 16   |      |                 |        |     |    |     | 1  |      |    |    |      |     |  |
| 19 | 20   | 14      | 0601030         | 1        | 16      | 16   |      |                 |        |     |    |     |    |      |    |    | 1    |     |  |
| 20 | 21   | 15      | 0801080         | 2        | 32      | 32   |      |                 |        |     |    |     |    |      |    |    | 1*16 |     |  |
| 21 | 22   | 16      | 0801080         | 1        | 16      | 8    | 8    |                 |        |     |    |     |    |      |    |    |      |     |  |
| 22 | 23   | 17      | 0201232         | 0.5      | 8       | 8    |      |                 |        |     |    |     |    |      |    |    |      |     |  |
| 23 | 24   | 小计      |                 |          |         |      | 44.5 | 744             | 488    | 256 | 19 | 12  | 5  | 5    |    |    |      |     |  |
| 24 | 25   | ⑥       | 1               | 网络通识课程   |         |      |      |                 |        |     |    |     |    |      |    |    |      |     |  |
| 25 | 26   | ⑦       | 2               | 校内公共选修课程 |         |      |      |                 |        |     |    |     |    |      |    |    |      |     |  |
| 26 | 27   | 小计      |                 |          |         |      | 8    | 128             | 128    |     |    |     |    |      |    | 4  | 2    | 2   |  |
| 27 | 9 : 7 : 2 . . . . . 59.5 : 879 : 616 : 256 : 19 : 12 . . . . . |         |                 |          |         |      |      |                 |        |     |    |     |    |      |    |    |      |     |  |
| 28 | 说明   ⊕   附表1   附表2   附表3   附表4   附表5   填                       |         |                 |          |         |      |      |                 |        |     |    |     |    |      |    |    |      |     |  |

|    | A                        | B    | C         | D       | E     | F    | G    | H                   | I   | J | K   | L  | M   | N    | O  | P  | Q  |   |   |
|----|--------------------------|------|-----------|---------|-------|------|------|---------------------|-----|---|-----|----|-----|------|----|----|----|---|---|
| 1  | <b>表三 专业基础及技能模块教学进程表</b> |      |           |         |       |      |      |                     |     |   |     |    |     |      |    |    |    |   |   |
| 2  | 课程类别                     | 课程编号 | 课程名称      | 课程代码    | 课程学分  | 课程学时 |      | 年级/学期/理论课周数/周课时/实训周 |     |   |     |    |     | 考核方式 |    | 备注 |    |   |   |
| 3  |                          |      |           |         |       | 总学时  | 其中   |                     | 一学年 |   | 二学年 |    | 三学年 |      | 考试 |    | 考查 |   |   |
| 4  |                          |      |           |         |       |      | 理论学时 | 头实验实训学时             | 1   | 2 | 3   | 4  | 5   | 6    |    |    |    |   |   |
| 5  | 16                       | 17   | 15        | 16      | 6     |      |      |                     |     |   |     |    |     |      |    |    |    |   |   |
| 7  | 专业基础课程                   | 1    | 基础会计      | 0101002 | 5     | 76   | 60   | 16                  | 5   |   |     |    |     |      |    | 1  |    |   |   |
| 8  |                          | 2    | 经济学基础     | 0103030 | 3     | 48   | 44   | 4                   | 3   |   |     |    |     |      |    |    | 1  |   |   |
| 9  |                          | 3    | 会计电算化     | 0101096 | 4     | 64   | 32   | 32                  |     | 4 |     |    |     |      |    |    | 2  |   |   |
| 10 |                          | 4    | 统计学基础     | 0101009 | 3     | 48   | 40   | 8                   |     |   | 4   |    |     |      |    |    | 3  |   |   |
| 11 |                          | 5    | 财务管理      | 0101007 | 4     | 60   | 50   | 10                  |     |   | 4   |    |     |      |    |    | 3  |   |   |
| 12 |                          | 6    | 经济法基础     | 0301005 | 3     | 44   | 36   | 8                   |     |   | 3   |    |     |      |    |    | 3  |   |   |
| 13 |                          | 7    | 成本会计      | 0101005 | 4     | 60   | 50   | 10                  |     |   |     | 4  |     |      |    |    | 4  |   |   |
| 14 |                          | 8    | 纳税实务      | 0303012 | 4     | 60   | 44   | 16                  |     |   |     | 4  |     |      |    |    | 4  |   |   |
| 15 | 专业技能课程                   | 9    | 企业经营管理认知  |         | 1     | 14   | 7    | 7                   | 1周  |   |     |    |     |      |    |    | 1  | ① |   |
| 16 |                          | 10   | 财务会计      | 0101044 | 4     | 60   | 50   | 10                  |     | 4 |     |    |     |      |    |    | 2  |   |   |
| 17 |                          | 11   | 公司战略与风险管理 | 0101067 | 4     | 60   | 54   | 6                   |     |   | 4   |    |     |      |    |    | 3  |   |   |
| 18 |                          | 12   | 财经法规与职业道德 | 0101052 | 2     | 32   | 28   | 4                   |     |   |     | 2  |     |      |    |    |    | 4 |   |
| 19 |                          | 13   | 计算机财务管理   | 0303001 | 4     | 60   | 30   | 30                  |     |   |     |    | 10  |      |    |    | 5  |   |   |
| 20 |                          | 14   | 模拟企业经营    |         | 2     | 28   | 14   | 14                  |     |   |     |    |     | 1周   |    |    |    | 5 | ② |
| 21 | 小计                       |      |           |         | 47    | 714  | 539  | 175                 | 8   | 8 | 15  | 10 | 10  | 0    |    |    |    |   |   |
| 22 | 实践(训)环节                  | 1    | 基础会计实训    | 0101020 | 1     | 28   |      | 28                  | 1   |   |     |    |     |      |    |    | 1  |   |   |
| 23 |                          | 2    | 会计电算化实训   | 0101024 | 1     | 28   |      | 28                  |     | 1 |     |    |     |      |    |    | 2  |   |   |
| 24 |                          | 3    | 成本会计实训    | 101023  | 1     | 28   |      | 28                  |     |   | 1   |    |     |      |    |    | 3  |   |   |
| 25 |                          | 4    | 纳税实务实训    | 303011  | 1     | 28   |      | 28                  |     |   | 1   |    |     |      |    |    | 3  |   |   |
| 26 |                          | 5    | 财务会计实训    | 0101021 | 1     | 28   |      | 28                  |     |   |     | 1  |     |      |    |    | 4  |   |   |
| 27 |                          | 6    | 财务管理综合实训  | 303017  | 7     | 196  |      | 196                 |     |   |     |    | 7   |      |    |    | 5  |   |   |
| 28 |                          | 7    | 毕业教育      | 0801002 | 1     | 28   |      | 28                  |     |   |     |    |     |      | 1  |    | 6  |   |   |
| 29 |                          | 8    | 毕业实习      | 0801003 | 10    | 280  |      | 280                 |     |   |     |    |     |      | 10 |    | 6  |   |   |
| 30 |                          | 9    | 毕业设计      | 0102073 | 6     | 168  |      | 168                 |     |   |     |    |     |      | 6  |    | 6  |   |   |
| 31 | 小计                       |      |           |         | 29    | 812  | 0    | 812                 | 1   | 1 | 2   | 1  | 7   | 17   |    |    |    |   |   |
| 32 | 合计                       |      |           |         | ##### | 1526 | 539  | 987                 |     |   |     |    |     |      |    |    |    |   |   |
| 33 | 备注                       |      |           |         |       |      |      |                     |     |   |     |    |     |      |    |    |    |   |   |
| 34 | ① 该课程采用模块集中教学形式，停课1周进行。  |      |           |         |       |      |      |                     |     |   |     |    |     |      |    |    |    |   |   |
| 35 | ② 该课程采用模块集中教学形式，停课1周进行。  |      |           |         |       |      |      |                     |     |   |     |    |     |      |    |    |    |   |   |
| 36 |                          |      |           |         |       |      |      |                     |     |   |     |    |     |      |    |    |    |   |   |
| 37 |                          |      |           |         |       |      |      |                     |     |   |     |    |     |      |    |    |    |   |   |

附表1

附表2

附表3

附表4

附表5

填表说明



表四 专业能力拓展模块教学进程表

| 周<br>年<br>6 | 考核方式            |    | 备注          | 课程类别   | 课程编号 | 课程名称    | 课程代码    | 课程学分 | 课程学时 |      | 年级/学期/理论课周数/周课时/实训 |         |    |     |    |    |   |
|-------------|-----------------|----|-------------|--------|------|---------|---------|------|------|------|--------------------|---------|----|-----|----|----|---|
|             | 考试              | 考查 |             |        |      |         |         |      | 总学时  | 其中   |                    | 一学年     |    | 二学年 |    | 三学 |   |
|             |                 |    |             |        |      |         |         |      |      | 理论学时 | 实验实训学时             | 1       | 2  | 3   | 4  | 5  |   |
|             |                 |    |             | 专业能力拓展 | 1    | 管理学基础   | 0103087 | 3    | 42   | 34   | 8                  |         | 3  |     |    |    |   |
|             |                 |    |             |        | 2    | 国际贸易    | 9900127 | 3    | 42   | 34   | 8                  |         | 3  |     |    |    |   |
|             | 2               |    | 3<br>选<br>2 |        | 3    | 金融概论    | 0101074 | 3    | 42   | 34   | 8                  |         | 3  |     |    |    |   |
|             |                 | 4  | 5<br>选<br>3 |        | 4    | 证券投资    | 0101046 | 2    | 32   | 24   | 8                  |         |    |     | 2  |    |   |
|             | 4               |    |             |        | 5    | 资产评估    | 0101017 | 2    | 32   | 24   | 8                  |         |    |     | 2  |    |   |
|             | 4               |    |             |        | 6    | 财务报表分析  | 0101009 | 2    | 32   | 24   | 8                  |         |    |     | 2  |    |   |
|             |                 | 4  |             |        | 7    | 市场营销    | 1042001 | 2    | 32   | 24   | 8                  |         |    |     | 2  |    |   |
|             | 4               |    | 8           |        | 电子商务 | 1814090 | 2       | 32   | 24   | 8    |                    |         |    |     | 2  |    |   |
| 36          | 6               |    |             |        | 7    | 5       |         | 15   | 程    | 9    | 审计基础与实务            | 0101088 | 3  | 42  |    |    |   |
| 16          |                 |    |             |        |      |         |         |      |      |      |                    |         |    |     |    |    |   |
| 17          |                 |    |             |        |      |         |         |      |      |      |                    |         |    |     |    |    |   |
| 18          |                 |    |             |        | 12   | 建筑工程概预算 | 0101075 | 3    | 42   | 36   | 6                  |         | 7  | 5   |    |    |   |
| 19          |                 |    |             |        | 合计   |         | 18      | 264  | 212  | 52   | 0                  | 6       | 0  | 6   | 14 | 0  |   |
| 20          | 实践<br>(训)<br>环节 |    |             |        | 1    | 证券投资实训  | 0101089 | 1    | 28   | 0    | 28                 |         |    |     |    |    |   |
| 21          |                 |    |             |        |      |         |         |      |      |      |                    |         |    |     |    |    |   |
| 22          |                 |    |             |        |      |         |         |      |      |      |                    |         |    |     |    |    |   |
| 23          |                 |    |             |        |      | 合计      |         | 1    | 28   | 0    | 28                 | 0       | 0  | 0   | 1  | 0  | 0 |
| 24          | 合计              |    |             |        | 19   | 292     | 212     | 80   | 0    | 6    | 0                  | 6       | 14 | 0   |    |    |   |
| 25          |                 |    |             |        |      |         |         |      |      |      |                    |         |    |     |    |    |   |

|        |   | A            | B   | C     | D    | E         | F   | G    | H   | I    | J   | K    | L   | M    | N    | O    | P   |         |      |     |     |   |
|--------|---|--------------|-----|-------|------|-----------|-----|------|-----|------|-----|------|-----|------|------|------|-----|---------|------|-----|-----|---|
|        |   | 表五 周课时及学时统计表 |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 1      | 2 | 3            | 4   | 年级 学期 |      | 一年级       |     |      |     | 二年级  |     |      |     | 三年级  |      |      |     | 教学学时(节) |      |     |     |   |
|        |   |              |     | 节(周)数 |      | 第一学期      |     | 第二学期 |     | 第三学期 |     | 第四学期 |     | 第五学期 |      | 第六学期 |     | 理论学时    | 实训学时 | 合计  |     |   |
| 模块     |   | 周课时          | 实训周 | 周课时   | 实训周  | 周课时       | 实训周 | 周课时  | 实训周 | 周课时  | 实训周 | 周课时  | 实训周 | 周课时  | 实训周  |      |     |         |      |     |     |   |
| 职业素养模块 |   | 19           | 2   | 12    | 0    | 9         | 0   | 7    | 0   | 2    | 0   | 0    | 0   | 0    | 0    | 616  | 256 | 872     |      |     |     |   |
| 5      |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 6      |   | 17           | 533 | 937   | 1526 | 专业基础与技能模块 |     |      |     | 8    | 1   | 8    | 1   | 15   | 2    | 10   | 1   | 10      | 7    |     |     |   |
| 7      |   | 0            | 0   | 212   | 80   | 专业能力拓展模块  |     |      |     | 0    | 0   | 0    | 0   | 0    | 0    | 0    | 1   | 14      | 0    |     |     |   |
| 合计     |   | 27           | 3   | 26    | 1    | 24        | 2   | 23   | 2   | 26   | 7   | 0    | 17  | 1367 | 1323 | 2690 | 合   |         |      |     |     |   |
| 10     |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 11     |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 12     |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 13     |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 14     |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 15     |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 16     |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 17     |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 18     |   | [Redacted]   |     |       |      |           |     |      |     |      |     |      |     |      |      |      |     |         |      |     |     |   |
| 表说明    |   |              |     |       |      |           |     |      |     |      |     |      |     |      |      |      | 附表1 | 附表2     | 附表3  | 附表4 | 附表5 | 填 |

|    | A    | B | C | D | E | F | G | H | I     |
|----|------|---|---|---|---|---|---|---|-------|
|    | 填表说明 |   |   |   |   |   |   |   |       |
|    |      |   |   |   |   |   |   |   | 1     |
|    |      |   |   |   |   |   |   |   | 2 (1) |
| 3  |      |   |   |   |   |   |   |   |       |
| 4  |      |   |   |   |   |   |   |   |       |
| 5  |      |   |   |   |   |   |   |   |       |
| 6  |      |   |   |   |   |   |   |   |       |
| 7  |      |   |   |   |   |   |   |   |       |
| 8  |      |   |   |   |   |   |   |   |       |
| 9  |      |   |   |   |   |   |   |   |       |
| 10 |      |   |   |   |   |   |   |   |       |
| 11 |      |   |   |   |   |   |   |   |       |
| 12 |      |   |   |   |   |   |   |   |       |
| 13 |      |   |   |   |   |   |   |   |       |
| 14 |      |   |   |   |   |   |   |   |       |
| 15 |      |   |   |   |   |   |   |   |       |
| 16 |      |   |   |   |   |   |   |   |       |
| 17 |      |   |   |   |   |   |   |   |       |
| 18 |      |   |   |   |   |   |   |   |       |
| 19 |      |   |   |   |   |   |   |   |       |
| 20 |      |   |   |   |   |   |   |   |       |
| 21 |      |   |   |   |   |   |   |   |       |
| 22 |      |   |   |   |   |   |   |   |       |
| 23 |      |   |   |   |   |   |   |   |       |
| 24 |      |   |   |   |   |   |   |   |       |
| 25 |      |   |   |   |   |   |   |   |       |